

Report to Scrutiny

Item Number: 7

Contains Confidential or Exempt Information

No

Subject of Report:	Panel Operations including Draft Final Report and Updated Work Programme
Meeting:	Scrutiny Review Panel 1 – 2013/2014: Governance 6 February 2014
Service Report Author:	Harjeet Bains Scrutiny Review Officer bainsh@ealing.gov.uk Tel: 020-8825 7120
Scrutiny Officer:	Harjeet Bains Scrutiny Review Officer bainsh@ealing.gov.uk Tel: 020-8825 7120
Cabinet Responsibility:	Councillor Julian Bell (Leader of the Council and Policy Overview Portfolio)
Director Responsibility:	Helen Harris Director of Legal and Democratic Services harrish@ealing.gov.uk Tel: 020-8825 8159
Brief:	To consider the outstanding Councillor interview notes, Draft Final Report and agree the agenda items for the next meeting.
Recommendations:	The Panel is asked to: <ul style="list-style-type: none"> - consider and comment on the outstanding Councillor interview notes; - consider and comment on the style and content of the Panel's Draft Final Report; - finalise the recommendations for inclusion in the Panel's Final Report; and - agree the agenda items and actions for the next meeting on 3 April 2014.

1. Panel Operations including Draft Final Report and Updated Work Programme

Interviews – Ealing Council’s Current Governance Arrangements

- 1.1 The Chair (Cllr Anthony Young) and Vice Chair (Cllr Yoel Gordon) have been interviewing key Officers and Councillors/Ex Councillor over the past few months to seek their views on Ealing Council’s current governance arrangements. The notes of the interviews that had been undertaken by the last meeting have been reported to the Panel.
- 1.2 The following Councillors were interviewed after the last meeting:
- Cllr John Ball
 - Cllr Ranjit Dheer
 - Cllr Mark Reen
 - Cllr Brian Reeves
 - Cllr Jason Stacey
- 1.3 Cllr Yvonne Johnson was away so has yet to provide her views.
- 1.4 The notes of the outstanding Councillor interviews are included at **Appendix 1** to the report.
- 1.5 The Panel is asked to consider the feedback presented and make recommendations for further improvements accordingly.

Draft Final Report

- 1.6 The Panel’s Draft Final Report is attached as **Appendix 2** to the report. The purpose of this report is to enable the Panel to make decisions about the content of its final report to the Overview and Scrutiny Committee.
- 1.7 The Panel is asked to:
- review and comment on the proposed content, style and format of the attached draft report at Appendix 2;
 - review the proposed recommendations contained in Section 9.0 of Appendix 2 and finalise the recommendations that should be included in the final report;
 - consider and discuss Members’ own ideas for additions or amendments to the report including any other key learning points for inclusion in the final report; and
 - agree that a final version of the full report be presented to the next meeting on 3 April 2014.

Updated Work Programme

- 1.8 The Updated Work Programme is attached as **Appendix 3** to this report for the Panel’s consideration and agreement.
- 1.9 The forward plan identifies topics to be addressed at each meeting. It is a rolling programme of work that is amended throughout the period. Items can be addressed as and when they arise or come to the attention of the Panel.

- 1.10 An updated Work Programme is presented at each Panel meeting. This allows the Panel, officers and others to know well in advance the topics of enquiry that will be addressed throughout the year; schedule items into the Work Programme accordingly and track the progress of issues.
- 1.11 The next meeting which is also the last meeting of this Panel will consider the ***Final Report of Governance Scrutiny Review Panel***.
- 1.12 The Panel is asked to consider and agree the agenda items and actions for the next meeting on 3 April 2014.

2. Legal Implications

- 2.1 The general scrutiny functions and powers are set out in the Council Constitution.

3. Financial Implications

- 3.1 There are no direct financial implications arising from this report. Support to the Scrutiny Panel is contained within the allocated budget. Value for money will come from having appropriate agenda items on the Work Programme that will help the Panel to achieve the key expected outcomes.

4. Other Implications

- 4.1 There are no other implications arising.

5. Background Papers

- 5.1 Ealing Council's Constitution, available at http://www.ealing.gov.uk/info/200892/decision_making/597/council_constitution

Scrutiny Review Panel 1 – 2013/2014: Governance Terms of Reference, Work Programme, Agendas, Minutes and Reports available at http://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/36/Default.aspx

Overview and Scrutiny Committee Agendas, Minutes and Reports, available at http://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/34/Default.aspx

For information about Scrutiny in Ealing, including meeting dates and work programmes, go to:

http://www.ealing.gov.uk/info/200892/decision_making/344/scrutiny

Current agendas and reports are available at <http://ealing.cmis.uk.com/ealing/Committees.aspx>

Report Consultation

<i>Name of Consultee</i>	<i>Department</i>	<i>Date Sent to Consultee</i>	<i>Date Response Received from Consultee</i>	<i>Comments Appear in Report Para</i>
Internal				
Keith Fraser	Head of Scrutiny and Committees	15.11.13		
Helen Harris	Director of Legal and Democratic Services	03.01.14		
Jenny Jones	Head of Finance	N/A		
Cllr Anthony Young	Panel Chair	03.01.14/ 21.01.14		
Cllr Yoel Gordon	Panel Vice Chair	03.01.14/ 21.01.14		
External				
None				

Report History

Decision Type:		Urgency item?	
Non-key Decision		No	
Authorised by Cabinet Member:	Date Report Drafted:	Report Deadline:	Date Report Sent:
N/A	07.01.14	28.01.14	27.01.14
Report No.:	Report Author and Contact for Queries:		
	Harjeet Bains Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120		