



**SCRUTINY REVIEW PANEL 3 – 2018/2019**

**AIR QUALITY**

***DRAFT TERMS OF REFERENCE***

## INTRODUCTION

The Overview and Scrutiny Committee, at its meeting of 8 March 2018, proposed the establishment of the new Air Quality Scrutiny Review Panel. The membership of the Panel was agreed at the Council meeting of 22 May 2018.

The work of this Panel would assist the Council in meeting the commitments of the Community Strategy and Corporate Plan including its strategic goal of making Ealing a healthy and great place to live by confronting the problems caused by pollution to improve the air quality.

## MEMBERSHIP

The nine appointed Members on the Panel are as follows:

Cllr Anthony Young (Chair)  
Cllr Kathrine Crawford (Vice Chair)  
Cllr Linda Burke  
Cllr Gary Busuttil  
Cllr Karanvir Dhadwal  
Cllr Paul Driscoll  
Cllr Abdullah Gulaid  
Cllr Kamaljit Nagpal  
Cllr Kamaldeep Sahota

### **Co-optees**

The Panel may choose to co-opt additional non-voting advisory members from relevant external organisations in accordance with Scrutiny's framework for the nomination, appointment and retention of non-voting advisory members to Ealing Scrutiny Panels.

This will be done at the first meeting of the Panel.

## SCHEDULED MEETINGS

The Panel has five meetings scheduled in the year and the dates for these are as follows:

Thursday 19 July 2018  
Thursday 27 September 2018  
Thursday 22 November 2018  
Thursday 14 February 2019  
Tuesday 09 April 2019

All meetings will commence at 7.00pm and be held in the Ealing Town Hall complex unless a special site visit has been arranged. The Panel is expected to complete its work by the end of April 2019.

## SCOPE

The main ***purpose*** of the Scrutiny Panel is to review the role of the Council in tackling air quality in the borough.

The ***scope*** of the Scrutiny Panel, which was drawn up by Councillors at the Annual Scrutiny Conference on 24 May 2018, is to consider the following key issues in respect of air quality in the borough:

- Baseline of Ealing's position, the London and national pictures
- The Council's powers and how it works with agencies exercising these powers
- Implementation of the recommendations of the previous Scrutiny Review Panels
- Transport fleet management (the Council and its contractors)
- Impact from construction projects
- Impact on children (schools and birth weight)

The Panel will:

- ensure that the views of all the major stakeholders are incorporated in the review (e.g. residents, schools, developers, contractors, relevant businesses, Greater London Authority, London Councils, Environment Agency, etc.);
- not duplicate the work of other Panels or Committees looking at any related issues; and
- not widen its remit without the express agreement of the Overview and Scrutiny Committee.

## OUTCOMES

The key ***expected outcomes*** are:

- to ensure that the Council exercises its powers in working with the relevant agencies to reduce air pollution in the borough;
- to ensure that the Council and the relevant partners are working effectively in handling air pollution matters within the borough; and
- to make recommendations for further improvements in the air quality of the borough.

## TASKS

The Panel will undertake the following ***key tasks***:

- consider the current position of air quality in the borough;
- review the existing partnership working arrangements with the different agencies and partners (e.g. Greater London Authority, London Councils, Environment Agency, schools, contractors, developers, relevant businesses, etc.)
- identify and evaluate best practice arrangements within and outside the borough for innovative solutions
- identify the problems and solutions for further improvements in the air quality of the borough

**Other**

- seek to engage and obtain the views of all the major stakeholders (e.g. Greater London Authority, London Councils, Environment Agency, schools, contractors, developers, relevant businesses, residents, etc.)
- identify and evaluate perceptions on the problems;
- identify the best ways in which any changes can be communicated effectively across the borough; and
- comment to officers/Portfolio Holder(s) and make written recommendations to the Overview and Scrutiny Committee on the outcomes.

**METHODOLOGY**

The Panel will take a strategic approach in undertaking policy review and development work by adopting a deliberative, investigative and evidence-based methodology and in reaching its conclusions the Panel will have due regard to value for money considerations.

The Panel will strive to be proactive, responsive, flexible and willing to shape its own agendas and workloads. This will involve working in an open, transparent, accountable and inclusive manner through an outward looking focus involving partners and the public. The Panel will ensure that its approach to such working is inclusive of the views of Ealing's diverse communities.

The specific methods to be applied by the Panel will be agreed at the first meeting.

**EXTERNAL INVOLVEMENT**

The Panel will decide how it will undertake external engagement in accordance with Scrutiny's Communications Strategy.

The Panel can choose to co-opt relevant non-voting advisory members from the local community on it and actively seek views of the private and voluntary sectors, residents and other interested organisations on specific matters.

The Panel will maintain a close connection with the Wards and accept referrals from the public.

**WORK PROGRAMME**

The Panel is responsible for devising its own Work Programme including work to be undertaken between meetings e.g. training sessions, site visits, focus groups, mystery shopping, research, working groups, etc.

The Work Programme is a forward plan that identifies issues to be addressed at each meeting. It is a rolling programme of work that will be amended throughout the period. Items can be addressed as and when they arise or come to the attention of the Panel. The agenda for the subsequent meeting will be agreed at each meeting.

## FUNDING

Unless otherwise arranged, any proposed expenditure (other than staff time) must be contained within the budget for Legal and Democratic Services, for which the Director is the budget-holder. The Scrutiny Unit does not have its own dedicated budget.

## RELATIONSHIP TO THE OVERVIEW AND SCRUTINY COMMITTEE

The Chair of the Panel is also a member of the Overview and Scrutiny Committee. The Panel will have its Terms of Reference agreed by the Overview and Scrutiny Committee. The Chair may report the Panel's progress at the Overview and Scrutiny Committee meetings and will present a final report. The Panel will also make recommendations for future work programmes. The Overview and Scrutiny Committee will do an overall annual scrutiny report to the Council.

## KEY INTERNAL STAKEHOLDERS

### ***Portfolio Holders***

Councillor Julian Bell (Leader plus Regeneration and Transport)  
Councillor Mik Sabiers (Environment and Highways)  
Councillor Binda Rai (Health and Adults' Services)

### ***Shadow Portfolio Holders***

Councillor Joanna Dabrowska (Infrastructure and Planning)  
Councillor Nigel Sumner (Public Realm)  
Councillor Joy Morrissey (Health and Wellbeing & Housing)  
Councillor Seema Kumar (Council Services and Safer Communities)

### ***Service Officers***

Mark Wiltshire (Director of Safer Communities and Housing)  
Allison Forde (Head of Property Regulation, Planning Enforcement and Environment)  
Darran Eggleton (Planning Enforcement and Environment Manager)  
John Freeman (Regulatory Services Officer)  
Chris Cole (Transport Projects and Policy Manager)  
Russell Roberts (Principal Transport Planner)  
Gillian Marston (Director of Environment)  
Lucy Taylor (Director of Regeneration and Planning)  
Henry Kennedy-Skipton (Head of Regeneration)  
Tim Smith (Head of Commercial and Procurement Consultancy)  
Mark Holmes (Commercial and Procurement Lead)

***Committees***

Paula Portas  
Democratic Services Officers  
5<sup>th</sup> Floor NE (Blue)  
Perceval House  
14-16 Uxbridge Road  
London  
W5 2HL

Tel: 020-8825 8476  
Email: [PortasP@ealing.gov.uk](mailto:PortasP@ealing.gov.uk)

***Scrutiny***

Harjeet Bains  
Scrutiny Review Officer  
5<sup>th</sup> Floor NE (Blue)  
Perceval House  
14-16 Uxbridge Road  
London  
W5 2HL

Tel: 020 8825 7120  
Email: [bainsh@ealing.gov.uk](mailto:bainsh@ealing.gov.uk)