



Report to Scrutiny

Item Number:

Contains Confidential or Exempt Information

No

Subject of Report: Panel Operations

Meeting: Scrutiny Review Panel 4 – 2018/2019: Future Ealing
28 February 2019

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Brief: To consider the feedback from the recent site visits and agree the agenda items and actions for the next meeting.

Recommendations: The Panel is recommended to:
- comment on the feedback from the recent site visits and make recommendations for further improvements accordingly; and
- approve the agenda items and actions for the next meeting on 1 May 2019.

1. Panel Operations

1.1 This report presents the Member feedback from the recent site visits and the Panel's updated work programme.

Feedback from Site Visits

1.2 Since the last meeting, Panel Members undertook the following site visit:

Horsenden Farm

1.3 Cllr Karam Mohan visited Horsenden Farm on 13 December 2018 to observe how the site is being managed with the help of volunteers and the activities that take place there.

1.4 The Member feedback from the visit is included in **Appendix 1** to the report.

Talk Future Ealing Roadshow

1.5 The written feedback from Cllr Deirdre Costigan (Chair) and Cllr Jaskiran Chohan which was presented at the meeting on 3 October 2018 has also been included as **Appendix 2** to the report to assist the Panel in their deliberations of the **Talk Future Ealing Post Summer Review**.

1.6 The Panel is asked to comment on the feedback provided and make recommendations accordingly.

Updated Work Programme

1.7 The updated Work Programme is attached as **Appendix 3** to this report for the Panel's consideration and agreement.

1.8 The forward plan identifies topics to be addressed at each meeting. It is a rolling programme of work that is amended throughout the period. Items can be addressed as and when they arise or come to the attention of the Panel.

1.9 An updated Work Programme is presented at each Panel meeting. This allows the Panel, officers and others to know well in advance the topics of enquiry that will be addressed throughout the year; schedule items into the Work Programme accordingly and track the progress of issues.

External Engagement

1.10 The Panel members are asked to consider and agree how else they would like to engage local people and other key stakeholders in the next main topics for consideration which are **Procurement Methods** and **Commercialisation**. The Panel will also consider its **Draft Final Report** that evening.

1.11 The Panel is asked to agree on which experts to invite to the meeting and suggest any other ways to seek views on these topics.

Guidance on Selecting Topics

1.12 General guidance on selecting a scrutiny topic is that it should be:

- specific (there is a clear remit/question to answer);
- achievable (in the time given and the resources available);

- likely to generate productive outcomes;
- timely and relevant (a community or Council priority); and
- of public interest.

1.13 The Panel is asked to consider and agree the agenda items and actions for the next meeting on 1 May 2019.

2. Legal Implications

2.1 The general scrutiny functions and powers are set out in the Council Constitution.

3. Financial Implications

3.1 There are no direct financial implications arising from this report. Support to the Scrutiny Panel is contained within the allocated Democratic Services budget. Value for money will come from having appropriate agenda items on the Work Programme that will help the Panel to achieve the expected outcomes.

4. Other Implications

4.1 There are no other implications arising.

5. Background Papers

5.1 Ealing Council's Constitution, available at http://www.ealing.gov.uk/info/200892/decision_making/597/council_constitution

Scrutiny Review Panel 4 – 2018/2019: Future Ealing – Agendas, Minutes and Reports are available at

http://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/295/Default.aspx

Overview and Scrutiny Committee – Agendas, Minutes and Reports, available at

http://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/34/Default.aspx

Current agendas and reports are available at

<http://ealing.cmis.uk.com/ealing/Committees.aspx>

Report Consultation

Name of Consultee	Department	Date Sent to Consultee	Date Response Received from Consultee	Comments Appear in Report Para
Internal				
Keith Fraser	Head of Democratic Services	15.02.19		
Helen Harris	Director of Legal and Democratic Services	N/A		
Ross Brown	Director of Finance and s151 Officer	N/A		
Kieran Read	Director of Strategy and Engagement	04.02.19		
Gary Pyke	Assistant Director of Transformation	04.02.19		
Liz Chiles	Director of Human Resources And Organisational Development	04.02.19		
Cllr Deirdre Costigan	Panel Chair	04.02.19		
Cllr Gary Malcolm	Panel Vice Chair	04.02.19		
External				
None				

Report History

Decision Type:		Urgency item?	
Non-key Decision		No	
Authorised by Cabinet Member:	Date Report Drafted:	Report Deadline:	Date Report Sent:
N/A	21.01.19	19.02.19	19.02.19
Report No.:	Report Author and Contact for Queries:		
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