

<b>Contains Confidential or Exempt Information</b>	NO
<b>Title</b>	IRO Report – 18-19
<b>Responsible Officer(s)</b>	Carolyn Fair – Director Children and Families, John Churchill - Head of Safeguarding
<b>Author(s)</b>	Kogie Perumall - Manager of Safeguarding Quality Assurance and Review
<b>Portfolio(s)</b>	Cllr. Johnson - Children and Young People
<b>For Consideration By</b>	Corporate Parent Committee
<b>Date to be Considered</b>	27.06.19
<b>Implementation Date if Not Called In</b>	Not Applicable
<b>Affected Wards</b>	All
<b>Keywords/Index</b>	IRO Quality Assurance

**Purpose of Report:**

Quality Assurance Report on performance of the IRO Service.

- 1. Recommendations**
- 2. Reason for Decision and Options Considered**
- 3. Key Implications**
- 4. Financial**
  - a) Financial impact on the budget (mandatory)**

The approved (revenue or capital) budget contains £ xxx in 20xx/xx for e.g. park improvements

	<b>Year 1(state year )</b>	<b>Year 2(state year )</b>	<b>Year 3(state year )</b>
	<b>Capital £000</b>	<b>Capital £000</b>	<b>Capital £000</b>
<b>Addition</b>			

<b>Reduction (-)</b>			
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	<b>Year 1(state year )</b>	<b>Year 2(state year )</b>	<b>Year 3(state year )</b>
	<b>*Revenue £000</b>	<b>Revenue £000</b>	<b>Revenue £000</b>
<b>Addition</b>			
<b>Reduction (-)</b>			

**\* Revenue figures need to be shown as incremental / year on year to the budget**

State in approx 50 words (3-4 lines), if new funds are being sought or if the proposal relates to existing budgets; state how much will be spent from which business unit and in which department, if none, say none. The financial impact, if any, should be shown over a minimum of 3 years.

**\*Note all figures presented in this section need to be confirmed by the relevant service Head of Finance or Finance Manager and supported with the reference to Budget Book (Budget Book page, item no).**

*If there are no financial implications / impact on the budget say 'no financial implications'. You can explain the broader financial background in the paragraph below.*

**b) Financial background (optional)**

State in two paragraphs approx 80 words other relevant financial information.

**5. Legal**

Legal implications should include confirmation that the Council has the power to take the actions proposed, and clarification of any restrictions on that power. Mention any relevant Government, or other guidance and how the proposals address that guidance.

**6. Value For Money**

Please provide brief details and evidence to support an assessment of value for money, including:

- Current processes for monitoring and reviewing costs
- Internal reviews
- Cost indicators and drivers / quality of services delivered
- Benchmarking to CIPFA Family and All England
- Economy, efficiency and effectiveness

## **7. Sustainability Impact Appraisal**

It is a requirement of the council's Use of Resources assessment process that you include in this section details of the impact that your report proposals will have on sustainability objectives.

## **8. Risk Management**

Identify any potential risks associated with the options and the proposed course of action; if none, say so. Please keep to one paragraph.

## **9. Community Safety**

If none, say so. Please keep to one paragraph.

## **10. Links to the 3 Key Priorities for the Borough**

If none, say so. Please keep to one paragraph.

The council's administration has three key priorities for Ealing. They are:

- Good, genuinely affordable homes
- Opportunities and living incomes
- A healthy and great place

## **11. Equalities, Human Rights and Community Cohesion**

The decision maker must have due regard to the equality duties before making a decision. You must therefore indicate whether a full Equality Analysis Assessment (EAA) was required. If an EAA has been carried out it will be published on the Council's website, but will not automatically be appended to the printed report unless specified. Reference should be made here to whether or not an EAA was necessary, with advice that the full EAA can be found on the Council's website; where appropriate, a summary of the equalities implications should be provided in this paragraph.

## **12. Staffing/Workforce and Accommodation implications:**

If none, say so. Please keep to one paragraph.

## **13. Property and Assets**

**If the report does not involve property, please state that there are no property implications.**

If the report does involve property, please consult with the Regeneration Finance team to find out if the property in question is on the planned schedule of disposals.

*You must then state either:*

a) the property is not on the planned list of property disposals

*OR*

b) the property is in the list of disposals

NB if this is the case you need to justify why the expenditure should take place. (In some cases it may be that even though a property is being disposed of, there are urgent health and safety works that cannot be avoided in the short term and in these cases, expenditure is unavoidable).

The relevant Head of Finance must check when signing off the financial implications that the property implications have been addressed.

**14. Any other implications:**

Anything else that seems appropriate, including impact on front line services and Area implications. Please keep to one paragraph.

**15. Consultation**

Please include any Scrutiny views and any resolutions from a Scrutiny Committee.

Give a summary of the views received from consultation [may be officer comments if the report is by a member].

Give a summary of the consultation methodology used e.g. How you decided who to consult and draw up the sample, what method of consultation, efforts to involve hard to reach groups, and how many responded overall.

**16. Timetable for Implementation**

Please include a simple timetable to show the stages and deadlines for implementing the recommendations – preferably as a table – and include a list of measurable aims and outcomes with the date by which they should be achieved.

**17. Appendices**

If appendices are essential to the understanding of the report, list titles here. Please ensure that appendices have proper titles.

**18. Background Information**

(This is a statutory requirement – please include the public documents referred to in writing the report, officer research and advice documents which Members or Members of the Public may request from the report author)

## Consultation

<b>Name of consultee</b>	<b>Post held</b>	<b>Date sent to consultee</b>	<b>Date response received</b>	<b>Comments appear in paragraph:</b>
<b>Internal</b>				
Judith Finlay	Executive Director			
Carolyn Fair	Director, Legal and Democratic Services			
Cllr. Johnson	Children and Young People			
<b>External</b>				

## Report History

<b>Decision type:</b>	<b>Urgency item?</b>
Non-key decision	No
Report no.:	Report author and contact for queries:
	Kogie Perumall – Manager of Safeguarding Quality Assurance and Review – x8155