

Report to Scrutiny

Item Number:

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| Contains Confidential or Exempt Information | No |
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| Subject of Report: | Draft Final Report of Scrutiny Review Panel 4 – 2016/2017: Digital Services |
| Meeting: | Scrutiny Review Panel 4 – 2016/2017: Digital Services 27 April 2017 |
| Service Report Author: | Harjeet Bains, Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120 Ray Simpson, Democratic Services Officer Email: SimpsonR@ealing.gov.uk Tel: 020-8825 8332 |
| Scrutiny Officer: | Harjeet Bains, Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120 |
| Cabinet Responsibility: | Councillor Yvonne Johnson (Finance, Performance and Customer Services) Councillor Peter Mason (Prosperity, Skills, Employment and Transformation) |
| Director Responsibility: | Helen Harris, Director of Legal and Democratic Services Email: harrish@ealing.gov.uk Tel: 020-8825 8615 |
| Brief: | To consider and agree the Panel's Draft Final Summary Report as well as suggest topics for scrutiny in 2016/2017 |
| Recommendations: | The Panel is asked to: <ul style="list-style-type: none"> - agree, with any amendments, the Panel's Draft Final Report; - agree that the Chair (Cllr Joanna Camadoo) and Vice Chair (Cllr Gary Malcolm) be authorised to approve a final version of the full report in time for the Overview and Scrutiny Committee meeting on 6 July 2017 and Cabinet meeting on 12 September 2017; and - suggest topics for scrutiny in the 2017/2018 municipal year. |

1. Draft Final Report of Scrutiny Review Panel 4 – 2016/2017: Digital Services

1.1 The Draft Final Report of Scrutiny Review Panel 2 – 2016/2017: Digital Services is attached as **Appendix 1** to this report. The purpose of this report is to enable the Panel to make decisions about the content of its final report to the Overview and Scrutiny Committee.

1.2 The Panel is asked to:

- review the report and proposed recommendations contained in Section 7.0 of Appendix 1 and finalise the recommendations that should be included in the final report;
- note that the officer comments will be requested once the recommendations are finalised;
- consider and discuss Members' own ideas for additions or amendments to the report including any other key learning points for inclusion in the final report; and
- agree that the Chair (Cllr Joanna Camadoo) and Vice Chair (Cllr Gary Malcolm) be authorised to approve a final version of the full report in time for the Overview and Scrutiny Committee meeting on 6 July 2017 and Cabinet meeting in 12 September 2017.

Scrutiny Topics for 2017/2018

1.3 The Panel is asked to suggest topics for scrutiny in the 2017/2018 municipal year. The suggested topics will be included in the list of topics for selection at the Ealing Annual Scrutiny Conference on 11 May 2017.

2. Legal Implications

2.1 The constitution requires that Review Panel recommendations be submitted to the Overview and Scrutiny Committee for approval prior to submission to Cabinet. The Overview and Scrutiny Committee is scheduled to consider these recommendations on 6 July 2017.

2.2 The general scrutiny functions and powers are set out in the Council Constitution (as amended).

3. Financial Implications

3.1 Support to the Panel is contained within the allocated budget. Value for money will be achieved from the Panel completing its brief to time and quality, with considered recommendations which will assist in achieving the objectives set out in the corporate plan. Each recommendation in the final report will (where applicable) clearly show the cost of implementing the proposal.

4. Other Implications

4.1 There are no other implications arising.

5. Background Papers

5.1 Ealing Council's Constitution, available at
http://www.ealing.gov.uk/info/200892/decision_making/597/council_constitution

Scrutiny Review Panel 4 – 2016/2017: Digital Services – Agendas, Minutes and Reports, available at
http://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/281/Default.aspx

Overview and Scrutiny Committee – Agendas, Minutes and Reports, available at
http://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/34/Default.aspx

Current agendas and reports are available at
<http://ealing.cmis.uk.com/ealing/Committees.aspx>

Report Consultation

| Name of Consultee | Department | Date Sent to Consultee | Date Response Received from Consultee | Comments Appear in Report Para |
|--------------------------|---|-------------------------------|--|---------------------------------------|
| Internal | | | | |
| Keith Fraser | Head of Democratic Services | 12.04.17 | | |
| Helen Harris | Director of Legal and Democratic Services | N/A | | |
| Ross Brown | Director of Finance and Deputy s151 Officer | N/A | | |
| Keith Townsend | Executive Director of Environment and Customer Services | 06.04.17 | | |
| Mike Ibbitson | Director of Business Services Group | 06.04.17 | | |
| Kieran Read | Director of Strategy and Engagement | 06.04.17 | | |
| Alison Reynolds | Director of Customer Services | 06.04.17 | | |
| Lucy Taylor | Director of Regeneration and Planning | 06.04.17 | | |
| Louisa McDonald | Project Manager, Customer Services | 06.04.17 | | |
| Jackie Fisk | Policy Officer | 06.04.17 | | |
| Cllr Joanna Camadoo | Panel Chair | 24.03.17/ 06.04.17 | | |
| Cllr Gary Malcolm | Panel Vice Chair | 24.03.17/ 06.04.17 | | |
| External | | | | |
| None | | | | |

Report History

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|--------------------------------------|--|-------------------------|--------------------------|
| Decision Type: | | Urgency item? | |
| Non-key Decision | | No | |
| Authorised by Cabinet Member: | Date Report Drafted: | Report Deadline: | Date Report Sent: |
| N/A | 17.02.17 | 18.04.17 | 13.04.17 |
| Report No.: | Report Authors and Contacts for Queries: | | |
| | Harjeet Bains, Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120 Ray Simpson, Democratic Services Officer Email: SimpsonR@ealing.gov.uk Tel: 020-8825 8332 | | |