

SCRUTINY REVIEW PANEL 2 - 2017/2018 LICENSING POLICY

WORK PROGRAMME

Item No.	Item Details	Brief/Comments
Meeting 1 - Wednesday 5 July 2017		
1	Panel Operations in 2017/2018 <i>(Director of Legal and Democratic Services - Helen Harris/Scrutiny Review Officer - Harjeet Bains)</i>	To consider and agree the Terms of Reference for the Panel (including co-option arrangements and external engagement). To consider, plan and agree the agenda items where feasible for all the Panel meetings in the year including any site visits.
2	Training Session on Licensing Practice and Law <i>(Operations Manager, Regulatory Services - Helen Statham/Solicitor-Advocate (Higher Courts Criminal & Civil Proceedings) - Hatoon Zeb)</i>	To receive awareness of the Council's role in licensing matters within the borough.
3	An Overview of the Council's Current Licensing Policy and Procedures <i>(Director of Safer Communities and Housing - Mark Wiltshire/ Head of Regulatory Operations - Jess Murray/Operations Manager, Regulatory Services - Helen Statham)</i>	To consider the Council's current Licensing Policy and identify areas for further review accordingly. <u>Expert Witnesses:</u> Cllr Shital Manro, Chair of Licensing Committee

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Meeting 2 - Thursday 21 September 2017		
1	Off Licensing (Director of Safer Communities and Housing - Mark Wiltshire/ Head of Regulatory Operations - Jess Murray/Operations Manager, Regulatory Services - Helen Statham)	To undertake an indepth review of the off licensing aspect of the current policy including the issue of drinking problems in the borough's streets, parks, etc. and make recommendations for further improvements accordingly. <u>Expert Witnesses:</u> - Sergeant Graham Edwards, Ealing Licensing Police Team - Ms Frances Zammit, Resident of Ealing Broadway Ward - Representatives of Ealing Pubwatch
2	Updated Work Programme for Scrutiny Review Panel 2 - 2017/2018: Licensing Policy (Director of Legal and Democratic Services - Helen Harris/Scrutiny Review Officer - Harjeet Bains)	To agree the agenda items and actions for the next meeting of the Panel.
Meeting 3 - Thursday 23 November 2017		
1	Night Time and Visitor Economy (Interim Director of Regeneration and Housing - David Moore/Head of Regeneration - Henry Kennedy-Skipton/Director of Safer Communities and Housing - Mark Wiltshire/Head of Regulatory Operations - Jess Murray/Operations Manager, Regulatory Services - Helen Statham)	To consider a presentation on the night time and visitor economy aspect of the current policy in the light of future developments in the borough e.g. Crossrail, new cinema and other key developments, etc. <u>Potential Expert Witnesses:</u> - Ms Amy Lamé, London's Night Czar - Make it Ealing (Business Improvement District) - Ealing and Hammersmith & Fulham Chamber of Commerce - Southall Chamber of Commerce - Ms Frances Zammit, Resident of Ealing Broadway Ward
2	Briefing on Reducing the Sale of High Strength Alcohol (Lawyer, Planning & Property Legal - Alison Luff)	As requested at the the last meeting on 21 September 2017, the Legal Officer to attend the next meeting and provide a briefing on reducing the sale of high strength alcohol in the borough.

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3	Updated Work Programme for Scrutiny Review Panel 2 - 2017/2018: Licensing Policy <i>(Director of Legal and Democratic Services - Helen Harris/Scrutiny Review Officer - Harjeet Bains)</i>	To agree the agenda items and actions for the next meeting of the Panel.
Meeting 4 - Thursday 15 February 2018		
1	Ealing Pubwatch <i>(Chair, Ealing Pubwatch - Cathal Curtis)</i>	As requested at the last meeting on 21 September 2017, this item will be a PowerPoint presentation on the work of Ealing Pubwatch. <i>Ealing Pubwatch is a community based crime prevention scheme, organised primarily by the licensees, to provide support and confidence to each other. It is mainly a forum for the discussion and solution of any problems encountered by licensees in their daily activities. It also allows the licensees to come together to share valuable experiences and best practice.</i>
2	Special Policy Areas <i>(Director of Safer Communities and Housing - Mark Wiltshire/ Head of Regulatory Operations - Jess Murray/Operations Manager, Regulatory Services - Helen Statham)</i>	To consider the special policy areas (Ealing Town Centre, Acton Town Centre and Southall Town Centre) within the current policy and make recommendations for further improvements accordingly. <u>Potential Expert Witnesses:</u> - Ealing Civic Society - Residents Associations
3	Updated Work Programme for Scrutiny Review Panel 2 - 2017/2018: Licensing Policy <i>(Director of Legal and Democratic Services - Helen Harris/Scrutiny Review Officer - Harjeet Bains)</i>	To agree the agenda items and actions for the next meeting of the Panel.

Item No.	Item Details	Brief/Comments
Meeting 5 - Wednesday 4 April 2018		
1	Draft Final Report of Scrutiny Review Panel 2 - 2017/2018: Licensing Policy <i>(Director of Legal and Democratic Services - Helen Harris/Scrutiny Review Officer - Harjeet Bains/Democratic Services Officer - Paula Portas)</i>	To consider and agree, with any amendments, the Panel's final report to the Overview and Scrutiny Committee.
Planned Visits		Comments
1	Licensing Panel Meeting <i>(Provisional Date - 10:00 or 14:00 on Tuesday 12 December 2017)</i>	The Panel Chair (Cllr Anthony Young) and Vice Chair (Cllr Paul Conlan) to attend as observers.
2	Seek the views of the London Night Czar (Ms Amy Lamé) on night time and visitor economy <i>(Date to be confirmed)</i>	The London Night Czar is unable to attend the Panel meeting on 23 November 2017 but has offered to meet with the Panel Chair (Cllr Anthony Young) and Vice Chair (Cllr Paul Conlan) at her Greater London Authority office.