

## **FRAMEWORK FOR THE NOMINATION, APPOINTMENT AND RETENTION OF NON-VOTING ADVISORY MEMBERS TO EALING SCRUTINY PANELS**

*(As agreed by the Overview and Scrutiny Committee on 6<sup>th</sup> September 2004)*

Non-voting advisory members (including any substitutes) appointed by Scrutiny Panels should:

- normally be nominees of existing relevant broad-based networks and forums.
- be able to demonstrate (orally at a meeting or in writing) that they can make an effective contribution to the work of the Panel.
- draw knowledge from, and feed information back to, their nominating network/forum (in order to act as a facilitator of wider public involvement).
- not be individuals who are strongly identified with partnership work with Ealing Council (in order to avoid potential conflicts of interest that might result from contributing to both partnership and scrutiny work on the same or similar issues).
- be prepared to attend an induction session with the Scrutiny Unit or with Panel members.
- be appointed for the remainder of the municipal year, or for a shorter period if the Panel so decides (e.g. where their involvement is relevant to a particular topic).
- have their membership withdrawn if they fail to attend two successive meetings without good cause.
- not be a member of more than one Scrutiny Panel/Committee.
- confirm their willingness to accept and seek to fulfil the above expectations prior to their appointment.
- on appointment, sign an undertaking to observe the Council's Code of Conduct for Councillors.