

SACRE meeting February 23 2021: Item 9: Appendix B: Draft updated SACRE constitution – summary of changes: February 2021

The new draft constitution has been drawn up in conjunction with a member of Ealing Council legal team.

Section / page	Section in current version	Comments	Follow up actions / queries	Agreement / decision
1. Introduction p2	Not in current version	New section – legal background and definitions used in the document: 'authority' refers to Ealing Council. 'Council' refers to SACRE		
2. Role & functions p2	1	i) added 'collective worship' alongside reflection as this is the term used in the law iv) added information on voting rules for a decision to review syllabus and added that the authority will convene an agreed syllabus conference when notified that a review of the syllabus has been agreed vi) updated who the Annual report must go to.		
3. Membership p3 Appendix 1 p9	3 Appendix 1	i) added introduction on two kinds of membership. ii) added Group letters; added 'including those' vi) added sentence about the numbers in groups are in added Ealing Learning Partnership /ASCL in list of teachers' associations Numbers of members in each group.	ii)To ensure that all principal religions in England are represented even if the numbers in Ealing are low. Appendix: Email sent to Ealing leads for NAHT, NAS/UWT, NEU, ASCL asking if the organisation has advice on the role of the teacher association members in relation to the union. Do SACRE members wish to review the number of members in each group?	
4. Deputies p4	7	Updated and simplified.		
5. Co-opted members p4	10	More detailed section giving reasons for co-opting additional members.		

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6. Terms of office of members p4	4	Added 'generally for four years. Reference to the cabinet meeting after the election kept in as the point where <i>all</i> members are appointed.	Still to confirm if the appointment of <i>all members</i> by the Council only happens once every four years after the election? (When councillors are chosen and chair appointed.) Responsibility for membership records to be confirmed.	
7. End of membership p4	5 Cessation of membership	a.-f. More detailed section giving all reasons membership may end. d. Simplified approach to non-attendance		
8. Vacancies p5	6	The new section focuses on how the vacancies will be filled	Suggest that a short application form for new members and equivalent form for existing members to record contact details for their 'representative group' are introduced. This will assist with following up vacancies. Responsibility for following up on vacancies to be clarified – clerk / other admin support. Method of approval by the council needs to be agreed if vacancy filled mid-term. See 6 above.	
9. Chair and vice-chair p5	8	i) added chair is a member of Group D and appointed by cabinet in the first meeting after the election; added term of officer and process if chair leaves before the end of the term of office added responsibilities for chair and vice-chair		
10. LA officers p5/6	2 Officers	Add information on three roles clerk, LA adviser, other admin support with outline of duties. No information in previous version.	A SACRE handbook to be produced to provide clear information on roles and responsibilities. This will help in any handover situations.	
11. Voting p6	9	No change		

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12. Quorum p6/7	11	No change		
13. Frequency of meetings	12	No change		
14. Notice of meetings	13	No change		
15. Meetings of four groups	14	No change		
16. Sub-committees	15	No change		
17. Minutes	16	No change		
Submission of minutes to cabinet	18	Deleted. This does not happen in practice. Minutes are a public document so not needed.		
18. Availability to papers to the public	18	No change		
19. Review of the constitution p8	Not in current version	New section		
Appendix 1 p9	Appendix 1	Teachers' Associations: added Ealing Learning Partnership; updated union names, added ASCL	See 3. Membership above	
Vision and values p10	Vision & values	Added 'collective worship' alongside reflection as this is the term used in the law		
Code of conduct p11	Code of conduct	Added 'collective worship' alongside reflection as this is the term used in the law		

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February 2021