



Report to Scrutiny

Item Number: 6

Contains Confidential or Exempt Information

No

Subject of Report:	Panel Operations
Meeting:	Scrutiny Review Panel 3 – 2019/2020: Local Effects of National Issues 26 September 2019
Service Report Author:	Harjeet Bains Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120
Scrutiny Officer:	Harjeet Bains Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120
Cabinet Responsibility:	Councillor Julian Bell (Leader plus Policy Overview, Regeneration and Transport) All Other Portfolios
Director Responsibility:	Helen Harris Director of Legal and Democratic Services Email: harrish@ealing.gov.uk Tel: 020-8825 8615
Brief:	To consider the feedback from recent site visits and agree the Panel's updated Work Programme including external engagements.
Recommendations:	The Panel is recommended to: <ul style="list-style-type: none">- receive and comment on the feedback from the recent site visits; and- approve the agenda items and actions for the next meeting on 19 November 2019.

1.0 Panel Operations

Feedback from Site Visits

1.1 As part of the Panel's **review of the impact of the changes to universal credit**, several Members will be visiting the following organisations in the borough on 25 September 2019:

- **Ealing Foodbank**
(St Mellitus Hall, 1 Church Road, Hanwell, London, W7 3BB)
- **Ealing Specialist Advice Service**
(Age UK Ealing, 135 Uxbridge Road, West Ealing, London, W13 9AU)
- **Ealing Jobcentre Plus**
(86-92 Uxbridge Road, West Ealing, London, W13 8RA)

1.2 The Panel is asked to request feedback from the Members who undertook the site visits.

Work Programme

1.3 The updated Work Programme is attached as **Appendix 1** to this report for the Panel's consideration and agreement.

1.4 The forward plan identifies topics to be addressed at each meeting. It is a rolling programme of work that is amended throughout the period. Items can be addressed as and when they arise or come to the attention of the Panel.

1.5 An updated Work Programme is presented at each Panel meeting. This allows the Panel, officers and others to know well in advance the topics of enquiry that will be addressed throughout the year; schedule items into the Work Programme accordingly and track the progress of issues.

External Engagement

1.6 The Panel members are asked to consider and agree how else they would like to engage local people and other key stakeholders in the next main topic for consideration which is:

- **Potential changes to the Housing Act – Tenancy Law** to assess the changes in the Act and the implications for the Council and the borough.

1.7 Representatives of the Zacchaeus 2000 Trust will be invited to give their views on this topic. The Panel is asked to agree on any additional experts to be invited to the meeting and suggest any other ways to seek views on this item.

Guidance on Selecting Topics

1.8 The general guidance on selecting a scrutiny topic is that it should be:

- specific (there is a clear remit/question to answer);
- achievable (in the time given and the resources available);
- likely to generate productive outcomes;
- timely and relevant (a community or Council priority); and
- of public interest.

1.9 The Panel is asked to consider and agree the agenda items and actions for the next meeting on 19 November 2019.

2.0 Legal Implications

2.1 The general scrutiny functions and powers are set out in the Council Constitution.

3.0 Financial Implications

3.1 There are no direct financial implications arising from this report. Support to the Scrutiny Panel is contained within the allocated budget. Value for money will come from having appropriate agenda items on the Work Programme that will help the Panel to achieve the key expected outcomes.

4.0 Other Implications

4.1 There are no other implications arising.

5.0 Background Papers

5.1 Ealing Council's Constitution, available at http://www.ealing.gov.uk/info/200892/decision_making/597/council_constitution

Scrutiny Review Panel 3 – 2019/2020: Local Effects of National Issues – Agendas, Minutes and Reports, available at

https://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/319/Default.aspx

Overview and Scrutiny Committee – Agendas, Minutes and Reports, available at

http://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/34/Default.aspx

Current agendas and reports are available at

<http://ealing.cmis.uk.com/ealing/Committees.aspx>

Report Consultation

<i>Name of Consultee</i>	<i>Department</i>	<i>Date Sent to Consultee</i>	<i>Date Response Received from Consultee</i>	<i>Comments Appear in Report Para</i>
Internal				
Helen Harris	Director of Legal and Democratic Services	N/A		
Ross Brown	Chief Finance Officer	N/A		
Sam Bailey	Head of Democratic Services	13.09.19		
Alison Reynolds	Director Customer Services	02.09.19		
Joanna Pavlides	LWA and Benefits Support Manager	02.09.19		
Cllr Paul Driscoll	Panel Chair	02.09.19		
Cllr Gary Busuttil	Panel Vice Chair	02.09.19		
External				
None				

Report History

Decision Type:		Urgency item?	
Non-key Decision		No	
Authorised by Cabinet Member:	Date Report Drafted:	Report Deadline:	Date Report Sent:
N/A	02.09.19	17.09.19	16.09.19
Report No.:	Report Author and Contact for Queries:		
	Harjeet Bains Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120		