

# Ealing Integrated Care Partnership

## Operational Delivery Group

### Terms of Reference

# Ealing ICP Operational Delivery Group: Terms of Reference

## Introduction/Background/Context

The Borough ICP is responsible for the delivery of better population health through integration. NWL ICS has mandated that a 'Leadership Group' be established with a senior borough lead (ICP Lead Director) chairing the group. The Leadership Group may expand beyond the key roles listed and membership can be determined locally. In Ealing we are shaping our local leadership model to reflect our local partnership arrangements; i.e., the joint Gold Command meetings already in place. We are locally naming the committee known by NWL as the Leadership Quartet, as the Ealing ICP Operational Delivery Group (ODG).

## Purpose

The Operational Delivery Group will act as the pivotal point of the local partnership planning system and be the point of reference for seeking approvals to develop partnership ideas. It will resolve issues and where they cannot be resolved will consider for escalation to the ICP Recovery Board. The ODG will provide the operational function for the ICP Recovery Board with the following aims:

- ensure effective planning and delivery of agreed priorities;
- provide oversight and monitoring of programmes to deliver change;
- assess proposed system solutions, making recommendations for system change to the Board
- oversee the implementation of agreed system changes

## Scope of Work/Key Deliverables

The ODG will be the key platform where partners discuss 'knotty' system problems/issues and will work to resolve them. Responsibilities will also include:

- Development and delivery of the 2021/22 Priority Plan - this includes identifying the top areas for tackling variation in health and care outcomes., driving down inequalities, include employment
- Development of metrics to monitor delivery of the plan against an established baseline;
- Agree the role of primary care within the local planning architecture;
- Agree and establish the clinical input mechanism that provides system wide clinical advice;
- Implementation of service changes/new models;
- Promoting and encouraging commitment to ICP vision, principles and objectives amongst all partners
- Driving the work streams and removing barriers
- Agenda setting for ICP board – signed off by EICP co-chairs, Dr Vijay Taylor and Paul Najsarek
- Accountability – Sarah Rushton will be accountable to ICS. Judith Finlay will be accountable to local authority

# Ealing ICP Operational Delivery Group: Terms of Reference

## Chair and Membership

The Operational Delivery Group membership consists of:

- a) Executive Director Local Services (*Sarah Rushton*)
- b) Clinical Chair, NHS Ealing (*Dr Vijay Taylor*)
- c) Executive Director of Children, Adults and Public Health Ealing (*Judith Finlay*)
- d) Borough Director of Ealing (*Neha Unadkat*)
- e) Clinical Director for Integrated Care (*Dr Christopher Hilton*)
- f) Deputy Director of Local Services, West London Trust (*Jo Manley*)
- g) Director of Adult Services, Ealing (*Kerry Stevens*)
- h) Director of Public Health Ealing (*Anna Bryden*)
- i) Clinical Director, Primary Care Network, per locality area x3 (*rotated through 8 PCN CDs*)

The ODG is also supported by the Assistant Director of Integration and Delivery, NHS Ealing (*Rashesh Mehta*), Assistant Director – Commissioning and Use of Resource, Ealing Council (*Adenike Tilleray*), Ealing ICP Programme Lead (*Aydid Cabdillahi*) and Borough Project Support Officer (*Louisa Erasmus*). Other stakeholders will be invited on an ad-hoc basis as needed – such as acute partners. Stakeholders can deputise where necessary.

## Responsibilities of Members

Members of the Operational Delivery Group cannot make final/formal decision on behalf of their representative organisations but they will undertake to influence within their own organisations to help resolve any issues and reach a partnership wide consensus to enable the plan to be delivered. This group will action what is discussed and decided at the ICP Board.

## Frequency

The Operational Delivery Group will hold a meeting on a fortnightly basis.

## Accountability and Reporting

The Operational Delivery Group will be accountable to the Ealing ICP Recovery Board and will report into the ICS Local Care Board.

## Review of Terms of Reference

The Operational Delivery Group will review the Terms of Reference at 6 month intervals to ensure they remain relevant and up to date.