Contains Confidential or Exempt Information | NO
---|---
Title | Environment and Leisure Sports Facility Match funded projects
Responsible Officer(s) | Keith Townsend – Executive Director Environment and Customer Services
Author(s) | Jonathan Kirby
Portfolio(s) | Councillor Julian Bell
For Consideration By | Cabinet
Date to be Considered | 17th December 2013
Implementation Date if Not Called In | 3rd January 2014
Affected Wards | Ealing Broadway, Acton Central, Norwood Green, Greenford Broadway,
Keywords/Index | Match Funded, Sports Strategy, Asset Transfer, Grant Applications

**Purpose of Report:**

To provide an update and approval on the Environment and Customer Services (ECS) Sport and Leisure funded projects in relation to Popes Field, North Acton Playing Fields, Rectory Park, Norwood Hall and William Perkin CE High School, which form part of the department’s community partnering and Asset Transfer programme. This programme is being delivered via a range of means, such as lease agreements, external funding applications, community partnerships and regeneration of currently inaccessible or underutilised community facilities.

1. **Recommendations**

   It is recommended that the Cabinet:

   1.1. Authorises the Executive Director of Environment and Customer Services, to apply for external grant funding of £2,159k in relation to the Popes Field, Norwood Hall and William Perkins School projects and, where successful, accept the grants and enter into any grant agreements.

   1.2. Delegates authority to the Executive Director of Environment and Customer Services to invite and evaluate tenders for the construction and refurbishment of Facilities, in relation to the projects in table 1.1, and if suitable tenders received to award contract(s).
1.3. Authorises the addition of £700k to the Capital Programme for the following schemes:
   - Popesfield, £200k funded by grant; and
   - William Perkins School Outdoor Sport Facilities, £500k revenue contribution to capital funded by the High School Reserve

Authorises the reduction of £400k to the North Acton Playing Fields scheme. This is a net increase to the capital programme of £300k.

Authorises, subject to contract award, the expenditure up to the budgets allocated in the capital programme of:
   - £325k Popes Field
   - £500k North Acton Playing Field Pavilion
   - £268k Rectory Park
   - £500k William Perkins School

1.4. Delegates authority to the Executive Director of Environment and Customer Services to negotiate and grant a minimum 25 year lease of Popes Field to Ealing Cricket Club upon completion of the Project subject to the outcome of his consideration of any objections received pursuant to notice given under section 123(2A) of the Local Government Act 1972.

1.5. Agrees to enhancing facilities at North Acton Playing Fields, whilst refurbishing West Acton Community Centre, and authorises the Executive Director of Environment and Customer Services to negotiate and complete a new lease with the current lessee of the Centre.

1.6. Notes and agrees that the Norwood Hall Playing Fields Partnership Board, works with Southall Football Club as the primary community group, facilitating wider community groups to access the Playing Fields and increased community participation.

1.7. (a) Authorises the Executive Director of Environment and Customer Services to undertake a marketing and selection process to identify a partner organisation to develop the sports and recreational facilities at Rectory Park Playing Fields by means of the grant of a lease subject to Cabinet consideration and approval.

(b) Authorises the Executive Director of Environment and Customer Services to enter into negotiations with the identified partner organisation and agree in principle terms for a lease for consideration and approval by Cabinet

2. **Reason for Decision and Options Considered**

2.1. The Ealing Sports Facility Strategy, adopted by the Council in February 2013, identifies that a number of cricket, football and wider sports facilities within the borough are generally not of the required standard to meet the demands and needs of cricket and football clubs, therefore restricting local cricket and football clubs entering in to leagues. The Strategy concludes that the future demand for quality cricket and football facilities can be met in a number of ways including bringing dormant Council pitches back in to use, through lease arrangements with local sports clubs providing all year round playing, cricket in summer and football in winter.
2.2. In response to the recommendations within the Strategy, the council has been embarking on a programme of Sports and Leisure Improvement projects, utilising a range of options at the council’s disposal, such as:

- Community Partnerships and Asset Transfer
- Partnering opportunities with Education and other service providers
- Private Investment via leases or land disposal
- Direct investment via the council

2.3. The approach above has enabled the council to significantly enhance its sports and leisure provision at a time of significant financial pressure and strain on resources. This has been achieved via the council allocating a match fund percentage of the total estimated project cost. This match funding acts as a catalyst in stimulating both partner organisation interest and the engagement of National Governing Bodies; which has respectively brought about revenue savings and capital investment in facilities.

2.4. Recent examples of such projects are, Lord Halsbury Playing Fields, Spikes Bridge Park, Pitshanger FC Pavilion, Durdans Park and Warren Farm. These schemes have brought in significant levels of external funding, whilst improving facilities for the community at a reduced subsidy to the council.

2.5. This report will now focus upon the next phase of this programme, in relation to the following sites:

- Popes Field Sports Ground
- North Acton Playing Fields
- Norwood Hall Playing Fields
- Rectory Park Playing Fields
- The William Perkins CofE School

2.6. **Popes Field** – Officers, following the council’s asset transfer process, have identified Ealing Cricket Club as the council’s preferred lessee for a 25 year lease of this site. The site was formerly a sports ground, which has become unused and over grown. Ealing Cricket Club is one of the most successful clubs in the country and has a huge demand for additional facilities for their female and junior teams. The site would also provide 2 mini football pitches, for which the Club have identified a partnership themselves, working with Hanwell Town FC. It is therefore recommended that Cabinet authorise the grant of a lease of at least 25 years to the Club

2.7. The project would involve the renovation of the playing pitches, via pitch drainage and the re-building of changing facilities on the site. This project is estimated at £495k, with £325k already being secured via Ealing Cricket Club, Ealing Council and Sport England Protecting Playing Fields Grant Funding.

2.8. **North Acton Playing Fields** – The council have allocated £500k in mainstream funding to the extension and refurbishment of North Acton Playing Fields Pavilion as part of a joint scheme with the West Acton Community Centre site and Association. Through discussions over the past months, a proposal has been developed and officers are now recommending that the site
is not merged with West Acton Community Centre, (which would have resulted in its relocation), but instead it is recommended that they are kept at separate sites, whilst achieving the same community benefits, with lesser disruption to groups.

2.9. In particular, it is proposed that the West Acton Community Centre site be refurbished using Community Centre Capital Budgets to bring the facility into a good state of repair. This will allow for the activities to continue on the site as per the current programme, with the Association negotiating the terms of a new lease on the site.

2.10. The North Acton Pavilion Scheme will utilise the mainstream funding allocated to provide a community hall extension to the site, allowing for enhance community use in relation to sports, leisure and recreation, as opposed to a full community centre provision. This will benefit the existing uses on the site and allow for the development of new programmes.

2.11. Norwood Hall Playing Fields - Located in Southall on the Hounslow and Ealing border, the sports ground illustrated in the title deeds below is currently jointly owned by Ealing and West London College and Ealing Council. A Partnership Board has been established under the terms of a Management Agreement between the Council, the College and Villiers High School. This consists of a panel of duly authorised representatives of the Council, the College, the School, Khalsa School and a community representative. The Board is responsible for the overall management of the site.

2.12. The site is used primarily by Villiers High School during school term time under the terms of Management Agreement. Villiers High School usage takes priority on the site during the school day. The recently opened Khalsa Primary School is located on the South of the site to the left of the entrance off Norwood Green Road and also has access to/usage of the site with the permission of the Partnership Board.
2.13. Ealing and West London College wish to use the site, at times agreed by Villiers High School to enhance the College’s sporting offer to students.

2.14. The Agreement also provides for community usage during identified community use times subject to the Partnership Board’s agreement, which should not detract from the site’s main function which is to provide the statutory requirement of schools’ team games participation.

2.15. In particular the Management Agreement identifies potential use by local community groups outside of school/college hours, during weekday evenings, weekends and school holidays. To facilitate this usage, changing rooms, toilets and a social space are needed on site.

2.16. The site is currently marked out for cricket (2 pitches) and athletics in the summer and football (3 pitches) in the winter. There is however space for more pitches and pitch layouts will change as of September 2013 due to Football Association guidelines governing the size of pitches and goals for players under the age of 18. At present there are some old athletics facilities in the grounds including a throwing circle and long jump pit and there once was an old gravel pitch located to the eastern side of the site.

2.17. There is a traditional wooden pavilion located to the south of the running track under the canopy of trees. This is not adequate for community use of the site but does provide very limited facilities for school use of the site. However, the footprint could be used for the development of a new purpose built sports pavilion that will enable future community use and enhance the school and College use of the site by providing changing rooms, toilets and a social space needed for cricket.
2.18. The current management board of Southall FC have been working hard to develop the Club since they took over in 2010, and have successfully developed a number of junior sides and also a cricket section, as well as completing a number of accreditations required to be a well-run community club. The Club have been looking for playing pitches within the Southall area, to meet the needs of their growing junior sections and Sports Development Plans. A proposal was considered by the Norwood Hall Partnership Board, with the Board agreeing in principle that Southall Football Club should be the preferred core community partner during the agreed community hours of usage identified in the Management Agreement.

2.19. The project involves the provision of a new pavilion that will meet the needs of the core users under the Management Agreement, as well as the wider community via a range of programmes to be incorporated within the community development plans. The site will offer an excellent partnership opportunity between, the Community, Education and Post 16 Education. It is proposed that the Council will procure the necessary works for the new facilities and that, once completed, Southall FC be the primary community group in accordance with the Management Board’s recommendation.

2.20. **Rectory Park Playing Fields** – This site provides one of the largest single site sports playing fields within the borough. Unfortunately due to a fire the site does not have a pavilion any more to service the pitches. It does have a temporary changing room provision on the site of two changing rooms, but these are not adequate to meet the needs of the number of pitches on the site.

2.21. Rectory Park has previously been marketed and had an approved planning application for a 5-A-Side facility that would provide an Astroturf facility on the site, associated changing rooms and community changing room provision. Unfortunately this project did not progress due to difficulties faced by the preferred bidder at the time.

2.22. The council’s leisure department have subsequently carried out some soft market testing to see if there would be interest from the market in the site, under the current day market provisions. This has indicated that there is interest in the site and therefore officers are recommending a marketing exercise on the site. The outcome of the marketing exercise will be brought back to Cabinet for consideration and approval in due course.

2.23. **William Perkin CE High School** – An opportunity has arisen for joint working between the Council’s leisure department, Children’s and Adults department and the William Perkin CE High School to provide additional outdoor sports provision on or adjacent to the William Perkin CE High School Site.

2.24. William Perkin CE High School, which opened in September 2013, has a strong ethos and commitment to community programmes as part of its responsibilities for use of the site, which will see the main school building, and outdoor sports facilities used by the community. This opportunity allows for formal links with NGBs, such as cricket and football, to establish programmes linked to the mainstream curriculum to develop educational and elite sporting opportunities for WP students and other schools in the area.
2.25. To facilitate and enhance the opportunities for external sport, there are discussions, subject to planning, to construct a Pavilion building on or adjacent to the site to provide ancillary changing that is required to support this outdoor sporting use and to meet the NGB Facility Technical Guidance. The Children’s and Adult department has identified funding from the new high school reserve following the Schools Forum, at its meeting on 23rd October, adopting the proposal to use part of the school in the north reserve towards enhanced community use facilities as part of the planning obligations, for the school being built on the former Glaxo sports ground.

2.26. Through positive working relations between departments, officers will be exploring the opportunity to use the Pavilion to generate match funding against an Astroturf facility on the site, which early discussions with NGBs has been well received. An AGP allows for an increase of up to 80 additional hours on site, compared to grass, which significantly increases sporting participation, opportunities and health programmes.

2.27. Therefore officers are proposing to develop a scheme that provides outdoor changing facilities and an AGP on the site, which provides facilities in accordance with the council’s Sports Facility Strategy.

2.28. A further benefit of joint working between the Council and the William Perkin CE High School has led to an arrangement in principle for the temporary decant of Springhallow School into a vacant part of the William Perkin building, allowing for the investment in the proposed outdoor facilities at William Perkin CE High School. The rebuild of Springhallow is on the approved schools expansion programme and will require the school to be decanted off site for a period of 12-15 months whilst the existing site is redeveloped. The decant of Springhallow to William Perkin would offer an efficient use of surplus accommodation and is a more cost effective solution overall.

3. The Proposal Key Implications

3.1. The council will be looking to secure external grant funding where applicable for the schemes above as identified in Table 1.1. External Grant Applications require the council to enter into an agreement with the external funding body under their standard terms and conditions of the grant.

3.2. The Schemes will all be subject to planning approval. Each planning application is judged upon its own merits and within the context of the site.

3.3. The schemes will generate significant community benefits, via access to enhanced sporting facilities for formal sports, leisure, recreation and wider community programmes.

3.4. The schemes will generate additional external capital funding and through agreements, reduce the level of subsidy whilst enhancing community provision and opportunities at a time of significant financial challenges to local Authorities.
4. Financial

4.1. All tenders issued by the Major Projects team in relation to the projects in this report will be issued with specifications reflecting the budgets available in the capital programme. Contract will only be awarded should sufficient budget be available to fund the works described in this report.

4.2. It should be noted that the Council will consider whether external contributions from project partners can be placed against the Council’s VAT partial exemption limit. Should it not be possible for these contributions to be put against the partial exemption limit, VAT will be charged on these contributions. Should the outcome of this decision affect the overall affordability of the scheme a value engineering process will be used to ensure the works are completed within the budget available.

4.3. All on-going revenue implication arising from these projects will be managed within existing Environment & Customer Services budgets.

4.4. A revenue contribution of £500k will be made from the High School Reserve, which has been agreed in principle by the Schools Forum, subject to Cabinet Approval.

4.5. Table 1.1. below shows the project covered by this paper, their estimated values, funding source and level of secured funding to date.

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost £’000s</th>
<th>Council Funding £’000s</th>
<th>Budget Book Ref</th>
<th>External Funding</th>
<th>Total Secured Funding £’000s</th>
<th>Budget Adjustment £’000s</th>
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</thead>
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<td>Popes Field</td>
<td>495</td>
<td>125</td>
<td>Item 59, page 118</td>
<td>170</td>
<td>200</td>
<td>325</td>
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<tr>
<td>Rectory Park</td>
<td>268</td>
<td>268</td>
<td>Item 59, page 118</td>
<td>-</td>
<td>-</td>
<td>268</td>
</tr>
<tr>
<td>North Acton Playing Fields Pavilion</td>
<td>500</td>
<td>500</td>
<td>Item 57, page 118</td>
<td>-</td>
<td>-</td>
<td>500 (400)</td>
</tr>
<tr>
<td>Norwood Hall Playing Fields *</td>
<td>1,028</td>
<td>-</td>
<td>N/A</td>
<td>1,028</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>William Perkins School</td>
<td>1,461</td>
<td>-</td>
<td>N/A</td>
<td>961</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3,752</strong></td>
<td><strong>893</strong></td>
<td></td>
<td><strong>2,159</strong></td>
<td><strong>700</strong></td>
<td><strong>1,593</strong></td>
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</table>
4.6. Table 1.2 sets out the estimated cashflow profiles for the schemes discussed in this report. Excluded from this list are the Norwood Hall and Rectory Park projects, as these works will be tendered subject to funding being secured and following a market testing respectively.

Table 1.2 Forecast Project Cashflow

<table>
<thead>
<tr>
<th>Project</th>
<th>Status</th>
<th>2013/14 £’000s</th>
<th>2014/15 £’000s</th>
<th>2015/16 £’000s</th>
<th>Total £’000s</th>
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</thead>
<tbody>
<tr>
<td>Pope’s Field</td>
<td>Secured</td>
<td>50</td>
<td>275</td>
<td>-</td>
<td>325</td>
</tr>
<tr>
<td></td>
<td>Unsecured</td>
<td>-</td>
<td>120</td>
<td>50</td>
<td>170</td>
</tr>
<tr>
<td>North Acton Playing Field Pavilion</td>
<td>Secured</td>
<td>-</td>
<td>450</td>
<td>50</td>
<td>500</td>
</tr>
<tr>
<td>William Perkin School</td>
<td>Secured</td>
<td>-</td>
<td>500</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td></td>
<td>Unsecured</td>
<td>-</td>
<td>815</td>
<td>146</td>
<td>961</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>50</td>
<td>2,160</td>
<td>246</td>
<td>2,456</td>
</tr>
</tbody>
</table>

**Pope’s Field**

The Park & Open Spaces match fund scheme, approved by Cabinet in the 2013/14 budget setting process, allocated £125k Council match funding to the Pope’s Field project. Ealing Cricket Club are making a contribution of £150k to the scheme and a Sport England grant of £50k has been secured. Further funding of £170k needs to be secured meet the estimated project cost of £495k.

**North Acton Playing Fields**

4.7. Cabinet approved an allocation of £500k mainstream funding to the renovation of North Acton Playing Field through the 2013/14 budget setting process. Works are forecast to start in June 2014 and be completed in March 2015. The original budget allocation included the full re-provision of the West Acton Community Centre site, which is no longer being proposed, meaning an overall reduction from the £900k, made up of various sources, to £500k.

**Norwood Hall Playing Fields**

4.8. The Council and Partnership Board will be seeking to raise grant funding of £1,028k to deliver a community pavilion. This is yet to be secured.

**Rectory Park**

4.9. Cabinet approved an allocation of £268k mainstream funding to the renovation of Rectory Park through the 2013/14 budget setting process. Works cannot proceed on this scheme until the conclusion of a successful market testing. No spend will be incurred on this project until the outcome of the market testing is known in April 2015.

**William Perkins School**

4.10. A budget addition of £500k is required to the Schools Capital Programme. The addition is to be funded by revenue contribution to capital
from the High Schools Reserve. This secured Council funding will be used as match funding for external grants applications of £961k. If secured, the project will have a budget of £1,461k to fund provision of a pavilion and astro-turf facility at William Perkins School. Pending successful grant and tender award works are planned to start on site in June 2014 and are forecast to be complete in March 2015.

5. Legal

5.1. The Council has the power under section 123 of the Local Government Act to dispose of land provided it is disposed of for the best price reasonably obtainable unless the consent of the Secretary of State is otherwise obtained either by way of a general consent or otherwise

5.2. Under section 123(A) of the 1972 Act notice of intention to dispose of any land consisting of open space must be advertised and any objections to the proposed disposal must be considered before any final decision to dispose of the land is taken.

5.3. The Council will follow competitive tendering exercises for any contracts for the redevelopment of the facilities in accordance with the Public Contracts Regulations 2006 (as amended) and the Council’s Contract Procedure Rules as appropriate

5.4. The Council has the power to provide recreational facilities including sports pitches and premises under section 19 of the Local Government (Miscellaneous Provisions) Act 1976

6. Value For Money

6.1. These schemes are expected to generate circ. £4.33m of investment in brand new sports facilities for the community, schools and clubs alike, for which £1.9m will be externally sourced. The schemes will develop a number of initiatives, as identified in their Community Sports Development Plans, providing significant community benefit at no subsidy to the council. This model of the community partnering and taking ownership of Council facilities to enable the delivery of community benefit is one that is encouraged and embraced by governing bodies and government and for which Ealing have been case studied nationally.

6.2 The Council will follow a competitive tendering exercise for consultants and build contractors, and contracts will be granted to the companies who offer the most economically advantageous tender/quotation.

6.3 Any lease offered will be a minimum 25 year full repairing lease with associated sports pitch specific maintenance and marking out falling under the responsibility of the lease holder or current site occupier. This will reduce the Council’s operational costs for the site.

6.4 The facilities will be used 7 days a week, for community programmes, summer and winter sports.
6.5 This project has been managed internally by the Major Projects and Development team, saving on external consultant costs.

7. **Sustainability Impact Appraisal**

7.1 Principles of sustainability will be incorporated throughout the planning of all redevelopment works on the site and design, including applying best design practice options for alternative/"greener" materials and products, quality and economical and sustainable utilities systems. The buildings will have movement low energy lighting fittings and dusk to dawn activated external lighting. The buildings will be protected with CCTV.

8. **Risk Management**

Key risks to the scheme are:

<table>
<thead>
<tr>
<th>Description</th>
<th>Probability</th>
<th>Impact</th>
<th>Mitigating Action</th>
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<tbody>
<tr>
<td>Failure to secure funding from National Governing Bodies</td>
<td>Medium</td>
<td>High</td>
<td>Tight co-ordination with the funding providers</td>
</tr>
<tr>
<td>The total estimated budget may not be secured</td>
<td>Medium</td>
<td>High</td>
<td>Design of new facilities to match funding secured</td>
</tr>
<tr>
<td>Cost of building and pitch works may exceed budget</td>
<td>Low</td>
<td>High</td>
<td>On-going submission of grant applications and tight funding review throughout the project</td>
</tr>
<tr>
<td>Timescales may not be met</td>
<td>Low</td>
<td>High</td>
<td>Tight co-ordination and management of all contracts</td>
</tr>
<tr>
<td>Failure to agree lease</td>
<td>Low</td>
<td>High</td>
<td>Tight liaison and early agreement og HOT’s</td>
</tr>
<tr>
<td>Failure to secure community support and engagement</td>
<td>Medium</td>
<td>High</td>
<td>Marketing and Comms plan to run as part of projects. Use of community stakeholders and existing forums to gain support</td>
</tr>
<tr>
<td>Fail to secure Planning permission</td>
<td>Medium</td>
<td>High</td>
<td>Early engagement with planners for pre-planning advice</td>
</tr>
</tbody>
</table>

9. **Community Safety**

9.1. Providing a new sports base in this area will help to focus energy positively and encourage participation in sport, health and well-being.
10. Links to the 5 Priorities for the Borough

10.1. **Making Ealing Safer**

The new facilities will foster community engagement in sport and positive Activity, linking in with other community groups and initiatives.

10.2. **Securing Public Services**

The new facilities will support the Sports Facility Strategy 2012 – 2021, approved by Cabinet in February 2013 and it also supports the issues raised as part of the Southall Big Conversations, which involved other community organisations and Southall residents.

10.3. **Delivering Value for Money**

The scheme will generate cir. £4.33m of brand new sports facility with £1.9m potentially from the Council and the rest through the Club and funding bodies. This scheme will offer a great benefit to the residents to play sports, which will improve the health and well-being status.

10.4. All contracts relating to this scheme will be competitive and the Council will not incur any costs towards maintenance of the facility because the lease will be full-repairing.

11. **Equalities, Human Rights and Community Cohesion**

11.1. An Equality Impact Assessment screening has been completed.

12. **Staffing/Workforce and Accommodation implications:**

12.1. The costs of the project management resources are included in within the project. There are no accommodation implications.

13. **Property and Assets**

13.1. Where the Council proposes to dispose of land consisting of open space the proposed disposal needs to be advertised in accordance with the terms of section 123 of the Local Government Act 1972 and any objections considered before a final decision to proceed is taken.

14. **Any other implications:**

14.1. None
15. Consultation

15.1. A full consultation and engagement plan will be developed for each of the projects as part of the on-going project management tool kit.

15.2. With regard to the Norwood Hall proposals it should be noted that the Council has received a letter from solicitors acting for the trustees of the adjacent Khalsa School site expressing some concerns about the impact of the proposals and their involvement. Officers will be contacting the trustees to set up a meeting to ensure that their concerns are considered as stakeholders as the proposals are developed by the Partnership Board.

16. Timetable for Implementation

<table>
<thead>
<tr>
<th>Project</th>
<th>Activity</th>
<th>Target start</th>
<th>Target complete</th>
</tr>
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<tbody>
<tr>
<td>Popes Field</td>
<td>Start on site</td>
<td>March 2014</td>
<td>March 2015</td>
</tr>
<tr>
<td>North Acton</td>
<td>Start on site</td>
<td>June 2014</td>
<td>March 2015</td>
</tr>
<tr>
<td>Norwood Hall</td>
<td>Start on site</td>
<td>September 2014</td>
<td>July 2015</td>
</tr>
<tr>
<td>Rectory</td>
<td>Marketing</td>
<td>February 2014</td>
<td>April 2015</td>
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17. Appendices

None

18. Background Information

Ealing Sports Facility Strategy February 2013

Consultation

<table>
<thead>
<tr>
<th>Name of consultee</th>
<th>Post held</th>
<th>Date sent to consultee</th>
<th>Date response received</th>
<th>Comments appear in paragraph:</th>
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<tr>
<td>Keith Townsend</td>
<td>Executive Director, Environment and Customer Services</td>
<td>14th Nov 2013</td>
<td>24th Nov 2013</td>
<td>Throughout</td>
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<tr>
<td>Chris Bunting</td>
<td>Assistant Director of Leisure and Parks</td>
<td>14th Nov 2013</td>
<td>24th Nov 2013</td>
<td>Throughout</td>
</tr>
<tr>
<td>Jackie Adams</td>
<td>Head of Legal (Property &amp; Regulatory)</td>
<td>14th Nov 2013</td>
<td>18th Nov 2013</td>
<td>Throughout</td>
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<tr>
<td>Chris Hartnell</td>
<td>Head of Finance – Environment and Customer Services</td>
<td>14th Nov 2013</td>
<td>4th Dec 2013</td>
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<tr>
<td>Jonathan Scholtz</td>
<td>Senior Management Accountant</td>
<td>14th Nov 2013</td>
<td>18th Nov 2013</td>
<td>Throughout</td>
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<tr>
<td>Gary Redhead</td>
<td>Assistant Director Schools Planning and Resource</td>
<td>14th Nov 2013</td>
<td>18th Nov 2013</td>
<td>Throughout</td>
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<tr>
<td>Adam Whalley</td>
<td>Programme and Commercial Manager – schools</td>
<td>14th Nov 2013</td>
<td>18th Nov 2013</td>
<td>Throughout</td>
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<td>---------------</td>
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<tr>
<td>Key decision</td>
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Report no.: Jonathan Kirby, Assistant Director, Major Projects and Development  Ext 6099