

## Report to Scrutiny

Item Number:

**Contains Confidential or Exempt Information**

No

<b>Subject of Report:</b>	Updated Work Programme
<b>Meeting:</b>	Scrutiny Review Panel 3 – 2015/2016: Co-operative Enterprises 1 October 2015
<b>Service Report Author:</b>	Harjeet Bains, Scrutiny Review Officer Email: <a href="mailto:bainsh@ealing.gov.uk">bainsh@ealing.gov.uk</a> Tel: 020-8825 7120
<b>Scrutiny Officer:</b>	Harjeet Bains, Scrutiny Review Officer Email: <a href="mailto:bainsh@ealing.gov.uk">bainsh@ealing.gov.uk</a> Tel: 020-8825 7120
<b>Cabinet Responsibility:</b>	Councillor Julian Bell (Leader and Policy Overview Portfolio)  Councillor Ranjit Dheer (Deputy Leader, Safety, Culture and Community Services)  Councillor Steve Hynes (Prosperity, Skills and Employment)  Councillor Hitesh Tailor (Health and Adults Services)  Councillor Jasbir Anand (Housing)
<b>Director Responsibility:</b>	Helen Harris, Director of Legal and Democratic Services Email: <a href="mailto:harrish@ealing.gov.uk">harrish@ealing.gov.uk</a> Tel: 020-8825 8615
<b>Brief:</b>	To consider the Panel's updated Work Programme for 2015/2016 including any external engagements and planned visits.
<b>Recommendations:</b>	The Panel is asked to agree the agenda items and actions for the next meeting on 2 December 2015.

## **1. Updated Work Programme**

- 1.1 The updated Work Programme is attached as **Appendix 1** to this report for the Panel's consideration and agreement.
- 1.2 The forward plan identifies topics to be addressed at each meeting. It is a rolling programme of work that is amended throughout the period. Items can be addressed as and when they arise or come to the attention of the Panel.
- 1.3 An updated Work Programme is presented at each Panel meeting. This allows the Panel, officers and others to know well in advance the topics of enquiry that will be addressed throughout the year; schedule items into the Work Programme accordingly and track the progress of issues.

### ***External Engagement***

- 1.4 The Panel members are asked to consider and agree how else they would like to engage local people and other key stakeholders in the next main topic for consideration which is **Housing Co-operatives**. As part of this review, the Panel will be visiting the Low Impact Living Affordable Community (LILAC) based in Bramley, Leeds. The details of the visit will be emailed to the Panel Members once these are confirmed.
- 1.5 The Panel is asked to agree on which experts to invite to the meeting and suggest any other ways in which they wish to seek views on this topic.

### ***Guidance on Selecting Topics***

- 1.6 General guidance on selecting a scrutiny topic is that it should be:
  - specific (there is a clear remit/question to answer);
  - achievable (in the time given and the resources available);
  - likely to generate productive outcomes;
  - timely and relevant (a community or Council priority); and
  - of public interest.
- 1.7 The Panel is asked to consider and agree the agenda items and actions for the next meeting on 2 December 2015.

## **2. Legal Implications**

- 2.1 The general scrutiny functions and powers are set out in the Council Constitution.

## **3. Financial Implications**

- 3.1 There are no direct financial implications arising from this report. Support to the Scrutiny Panel is contained within the allocated budget. Value for money will come from having appropriate agenda items on the Work Programme that will help the Panel to achieve the key expected outcomes.

## **4. Other Implications**

- 4.1 There are no other implications arising.

## **5. Background Papers**

5.1 Ealing Council's Constitution is available at [Council Constitution](#)

Overview and Scrutiny Committee – Agendas, Minutes and Reports, available at [Overview and Scrutiny Committee](#)

Scrutiny Review Panel 3 – 2015/2016: Co-operative Enterprises – Agendas, Minutes and Reports, available at [Scrutiny Review Panel 3 - 2015/2016: Co-operative Enterprises](#)

For information about Scrutiny in Ealing, including meeting dates and work programmes, go to:

[http://www.ealing.gov.uk/info/200892/decision\\_making/344/scrutiny](http://www.ealing.gov.uk/info/200892/decision_making/344/scrutiny)

Current agendas and reports are available at

<http://ealing.cmis.uk.com/ealing/Home.aspx>

## Report Consultation

<i>Name of Consultee</i>	<i>Department</i>	<i>Date Sent to Consultee</i>	<i>Date Response Received from Consultee</i>	<i>Comments Appear in Report Para</i>
<b>Internal</b>				
Keith Fraser	Head of Scrutiny and Committees	21.09.15		
Helen Harris	Director of Legal and Democratic Services	N/A		
Mike Stringer	Head of Finance Transformation	N/A		
Cllr David Rodgers	Panel Chair	03.09.15		
Cllr Gary Malcolm	Panel Vice Chair	03.09.15		
<b>External</b>				
None				

## Report History

<b>Decision Type:</b>		<b>Urgency item?</b>	
Non-key Decision		No	
<b>Authorised by Cabinet Member:</b>	<b>Date Report Drafted:</b>	<b>Report Deadline:</b>	<b>Date Report Sent:</b>
N/A	21.07.15	22.09.15	21.09.15
<b>Report No.:</b>	<b>Report Author and Contact for Queries:</b>		
	Harjeet Bains Scrutiny Review Officer Email: <a href="mailto:bainsh@ealing.gov.uk">bainsh@ealing.gov.uk</a> Tel: 020-8825 7120		