

Report to Scrutiny

Item Number: 8

Contains Confidential or Exempt Information

No

Subject of Report:	Panel Operations
Meeting:	Scrutiny Review Panel 4 – 2017/2018: Transport 1 March 2018
Service Report Author:	Harjeet Bains Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120
Scrutiny Officer:	Harjeet Bains Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120
Cabinet Responsibility:	Councillor Ranjit Dheer (Deputy Leader, Community Services and Safety) Councillor Bassam Mahfouz (Transport, Environment and Leisure) Councillor Hitesh Tailor (Health and Adult Services)
Director Responsibility:	Helen Harris Director of Legal and Democratic Services Email: harrish@ealing.gov.uk Tel: 020-8825 8615
Brief:	To receive feedback from the recent site visit and agree the agenda items for the next meeting, including external engagement and site visits.
Recommendations:	The Panel is asked to: - receive and comment on the feedback from the recent site visit; and - agree the agenda items and actions for the next meeting on 19 April 2018.

1.0 Panel Operations

1.1 The report includes information on the site visit undertaken by Panel Members since the last meeting and an updated Work Programme.

Feedback from Site Visit

1.2 On 22 February 2018, the Chair (Cllr Kamaljit Nagpal) and Vice Chair (Cllr Joanna Dabrowska) will undertake a test ride journey of the PlusBus Service commencing from Perceval House. The service is provided by Ealing Community Transport.

1.3 A report on ***Combatting Loneliness and Isolation in Ealing: Why Community Transport Matters*** which Anna Whitty (Chief Executive, Ealing Community Transport) had presented at the Health and Adult Social Services Scrutiny Panel meeting on 5 December 2017 is attached hereto as ***Appendix 1*** for the Panel's information.

1.4 The Panel is asked to invite feedback from the attendees and make recommendations for any further improvements accordingly.

Updated Work Programme

1.5 The updated Work Programme is attached as ***Appendix 2*** to this report for the Panel's consideration and agreement.

1.6 The forward plan identifies topics to be addressed at each meeting. It is a rolling programme of work that is amended throughout the period. Items can be addressed as and when they arise or come to the attention of the Panel.

1.7 An updated Work Programme is presented at each Panel meeting. This allows the Panel, officers and others to know well in advance the topics of enquiry that will be addressed throughout the year; schedule items into the Work Programme accordingly and track the progress of issues.

1.8 The Panel is asked to approve the agenda items and actions for the next meeting on 19 April 2018. This is the last meeting and the Panel is scheduled to consider its ***Draft Final Report***.

2. Legal Implications

2.1 The general scrutiny functions and powers are set out in the Council Constitution.

3. Financial Implications

3.1 There are no direct financial implications arising from this report. Support to the Scrutiny Panel is contained within the allocated budget. Value for money will come from having appropriate agenda items on the Work Programme that will help the Panel to achieve the key expected outcomes.

4. Other Implications

4.1 There are no other implications arising.

5.0 Background Papers

5.1 Ealing Council's Constitution, available at
http://www.ealing.gov.uk/info/200892/decision_making/597/council_constitution

Scrutiny Review Panel 4 – 2017/2018: Transport – Agendas, Minutes and Reports, available at
http://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/288/Default.aspx

Overview and Scrutiny Committee – Agendas, Minutes and Reports, available at
http://ealing.cmis.uk.com/ealing/Committees/tabid/62/ctl/ViewCMIS_CommitteeDetails/mid/381/id/34/Default.aspx

Current agendas and reports are available at
<http://ealing.cmis.uk.com/ealing/Committees.aspx>

Report Consultation

<i>Name of Consultee</i>	<i>Department</i>	<i>Date Sent to Consultee</i>	<i>Date Response Received from Consultee</i>	<i>Comments Appear in Report Para</i>
<i>Internal</i>				
Keith Fraser	Head of Democratic Services	16.02.18		
Helen Harris	Director of Legal and Democratic Services	N/A		
Ross Brown	Acting Director of Finance and s151 Officer	N/A		
Chris Cole	Transport Projects and Policy Manager	25.01.18		
Russell Roberts	Principal Transport Planner	25.01.18		
Cllr Kamaljit Nagpal	Panel Chair	25.01.18		
Cllr Joanna Dabrowska	Panel Vice Chair	25.01.18		
<i>External</i>				
None				

Report History

<i>Decision Type:</i>		<i>Urgency item?</i>	
Non-key Decision		No	
<i>Authorised by Cabinet Member:</i>	<i>Date Report Drafted:</i>	<i>Report Deadline:</i>	<i>Date Report Sent:</i>
N/A	04.01.18	20.02.18	16.02.18
<i>Report No.:</i>	<i>Report Author and Contact for Queries:</i>		
	Harjeet Bains Scrutiny Review Officer Email: bainsh@ealing.gov.uk Tel: 020-8825 7120		